

'Where excellence is a habit'

Dear Parent/Carer,

It is recommended that all pupils should have one personal guidance interaction before the end of Year 11. Therefore, your son will attend a scheduled Careers Guidance meeting, commencing 22.09.22, to receive independent and impartial Career Guidance in preparation for his 'next steps'. All meetings will be documented onto a personalised action plan and additional drop-in sessions can be scheduled over the course of the year.

Pupils will be issued with an appointment card to notify them of their meeting time and date and additional reminders will be given during morning meetings. Your son will begin to prepare for his guidance meeting during his PDE lessons and will complete a pre-guidance activity to initiate discussions around his next steps. Pupils will use the Unifrog platform to complete their career lessons and to explore their interests, personality attributes, work environments and potential careers. All pupils have been issued with a username and password to access the platform. Unifrog is also a useful tool to use when discussing next steps with your son; I have included a letter detailing more information about Unifrog and a parent login code.

In addition to this we will be holding a careers fair in school on Wednesday 19<sup>th</sup> October. Your son will attend during the school day to meet with a range of education providers and local employers. Further information will be shared in due course.

Links to career information and advice for both parents/carers and pupils can be found on our school website. Please follow us on twitter for any information regarding open days and local vacancies @SACACareersEd

It is more important than ever that we fully prepare our pupils for their 'next steps' and I look forward to supporting your son to reach his desired destination.

If you have any further queries or concerns, please do not hesitate to contact me.

Yours faithfully,

Smialowski

Mrs Osmialowski











A member of Bishop Chadwick Catholic Education Trust

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