



## Home contact with Year 10 Students:

### Rationale:

For those year 10 students **not returning** to school during the phased reopening, it is important that we offer the same opportunities as we do for those that are returning. To allow this, we are providing weekly 15-minute face-to-face sessions via teams with small groups of students. These sessions will provide an opportunity for your son to discuss openly with his head of house, any issues he may have encountered relating to his wellbeing and his schoolwork.

### Group session protocol:

- Head of House to hold **compulsory** face-to-face sessions with groups of students within their own house. An invite will be sent the previous day.
- Initially meeting will concentrate on wellbeing – your son will be given opportunities to talk and be heard; he should feel safe to share thoughts, feelings and experiences. He can also discuss this 1-1 with his Head of House via the chat function of TEAMS and any time, if he prefers.
- Conversations to then turn to more subject specific issues, concentrating on English, Maths, Science and RE. The purpose of these subject specific conversations is to identify any issues students are having and make referrals to subject leads if necessary:
  - What work has your son completed?
  - Which bits couldn't he do?
  - What is he stuck on?
  - What are the issues that your son has had with the home learning tasks?
- Concerns/issues from these conversations to be forwarded on to Heads of Departments who will liaise with his class teacher.
- Class teacher to address subject specific issues with your son through chat on TEAMS.
- If your son does not engage in the group session he will be contacted by a member of the Leadership Team.
- All conversations to be recorded via teams.

### Student protocol:

- Ensure that you accept the invitation prior to the tutorial, a register will be taken by the teacher.
- Ensure that your device is fully charged before the tutorial or plugged in.
- Before the tutorial begins check that you have an internet connection.
- Ensure that your microphone is on mute until you are invited to speak.
- Use the raise hands function to ask a question.
- Attend the tutorial individually, not with other members of your household.
- Ensure you are appropriately dressed for the tutorial.



# St Aidan's Catholic Academy

*'We believe that God has created each person to celebrate life to the full'*



- Ensure that you are in an area which is free from distractions.
- Pre-prepare any questions that you may have prior to the tutorial.
- Direct all questions directly to the teacher.
- Have a pen and paper ready in case you need to take notes.
- Allow time for all participants to ask their questions and have them answered.
- Only one person should speak at any one time.
- Ensure that you address the teacher appropriately as 'Sir' or 'Miss'
- Use the chat function only to address the teacher and only for subject specific questions.
- Do not engage in off subject conversation with other invitees.
- Behaviour policy to be followed throughout contact time – any concerns to be passed on to leadership.